

Position Description

Member of the Executive Board Risk Committee

Role

The Risk Committee (the Committee) is accountable and reports to the Executive Board. The Committee is established in accordance with Article 58.2(i) of the Constitution and Governance Rule 4.16.3.

The Committee's primary role is to review and advise the Executive Board on risks faced by World Athletics.

The Committee consists of five members:

- The Chairperson (who must be an Executive Board Member)
- At least one (1) other member of the Executive Board
- Up to three (3) other members, who can be independent of World Athletics.

The term of office of the three (3) appointed members is for a period of approximately four years ending upon the conclusion of the Election Congress in 2027.

The Committee is expected to meet at least three times a year (primarily remotely) and at other times as requested or required by the Executive Board. Consultation and decisions between meetings may be required either by video conference or by email.

Responsibilities

In summary, the responsibilities of the Committee are:

- To monitor, keep under review and report to the Executive Board on World Athletics' risk management systems, and on the type and nature of risks to which World Athletics is exposed, for purposes of assisting the Executive Board to ensure that there are processes in place to:
 - Establish, maintain, and review a register of key risks
 - Agree, and monitor the implementation of, appropriate steps to mitigate their potential impact
 - Focus on those risks which could threaten World Athletics' financial position, strategic objectives and future performance: and
 - Establish and regularly review business continuity plans.
- In coordination with the Audit and Finance Committee, to evaluate the risks to the quality and effectiveness of the reporting process and advise the Executive Board if the Committee is not satisfied with any aspect of World Athletics' proposed reporting.
- To review and make recommendations to the Executive Board concerning approval of Major Transactions in accordance with Governance Rule 4.7.3.
- To provide advice and guidance to other Executive Board Committees, World Athletics Commissions, working groups, or other World Athletics Bodies on matters within the Committee's remit.

Position Description

Individual Attributes

The Chairperson and members of the Committee will collectively have experience in the areas of governance and risk management, and each individual will be appointed primarily for his/her expertise in the subject matter of the Committee. Each member must have the following attributes:

- Impeccable integrity
- Relevant experience in international organisations and/or significant business enterprises
- Relevant experience in matters of geopolitics, strategic decision-making, business risks or crisis management
- Knowledge and/or experience of Board-level oversight of management systems and decision-making

Administration

Executive Board Members on the Committee are remunerated under the terms of their role as an Executive Board Member. Independent Members on the Committee are not remunerated, however World Athletics will pay a per diem of USD150 per day for each in-person meeting of the Committee. World Athletics will arrange and pay travel, accommodation and meals, in accordance with World Athletics policy.

Selection Process

A working group will be responsible for recommending to the Executive Board the preferred candidates for appointment following completion of the search and selection process.

How to Apply

Applicants should review the Governance Rules to understand the role, responsibilities and duties of the Executive Board. All Committee members are subject to vetting by the World Athletics Vetting Panel, to confirm their eligibility for appointment, and applicants should therefore also review the Vetting Rules. The World Athletics Governance Rules and Vetting Rules are available [here \(See Book B\)](#).

Applications to the working group (email: EB-Committees-Applications@worldathletics.org) must be received by **15 August 2023 (23:59 CET)** and must include the following:

- A full **Curriculum Vitae**
- **Contact details** including address (work and home), telephone numbers (including mobile) and private email address
- **Referees:** contact details of three referees. Please note that referees will only be contacted after prior consultation with you. It is the applicant's responsibility to ensure that referees are willing to provide a reference when contacted by any member of the selection team

World Athletics welcomes applications from a full diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.