

INDEPENDENT MEMBER OF THE ATHLETICS INTEGRITY UNIT BOARD APPOINTMENTS PANEL

POSITION DESCRIPTION

ROLE

The Athletics Integrity Unit Board Appointments Panel (IUBAP) has been established by World Athletics pursuant to the Constitution and the World Athletics' Athletics Integrity Unit Rules.

The purpose of the IUBAP is to identify, recruit, assess and make recommendations to the Member Federations of persons to be appointed to the Athletics Integrity Unit (AIU) Board. The IUBAP is required to make recommendations for the appointment of the Independent Chairperson and the four Independent Members of the AIU Board.

IUBAP COMPOSITION AND TERM

The IUBAP consists of three members, one of whom is an Independent Member that acts as the Chairperson of the IUBAP and has experience in governance and the functions and appointment process of directors. This Independent Member is the Chairperson of the IUBAP.

The term of office of the members of the IUBAP is approximately four years from the date of appointment (in August 2023) until the conclusion of the 2027 Election Congress. The current Independent Member of the IUBAP may apply for reappointment for a further term of office of four years.

The person to fill the Independent Member position will be appointed by the Council at its meeting in August 2023.

The other two members of the IUBAP will be:

- the Independent Chairperson of the Athletics Integrity Unit Board.
- a Council Member, elected by Council, and who is not a member of, or seeking to be a member of, the AIU Board.

It is envisaged that most of the IUBAP's responsibilities will occur during the following periods:

- between January to June 2027 (to make recommendations to Member Federations at the Election Congress meeting in 2027 to appoint the Independent Chairperson and four Independent Members of the AIU Board).
- on an ad-hoc basis in the interim period should any vacancies arise on the AIU Board or arising from any governance changes affecting the AIU Board.

It is expected that the IUBAP will largely conduct its work by email and video conference calls to fulfil its responsibilities, however it is possible that in person meetings may be necessary.

RESPONSIBILITIES

The IUBAP has responsibilities to:

- identify the skills, expertise and experience which may be necessary for the AIU Board.
- identify and invite suitable candidates to apply to be Independent Members of the AIU Board.
- publicly advertise the vacancies including position descriptions for the Independent Chairperson and Independent Members of the AIU Board.
- receive and assess applications for Independent Chairperson and Independent Members of the AIU Board including undertake enquiries and hold interviews and meetings as they see fit.
- recommend to Congress the applicants who it considers best suited for appointment to the AIU Board.

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Applicants should consult World Athletics' [website](#), World Athletics' Constitution Article 74 and the Athletics Integrity Unit Rules 4.9 to 4.17 for a fuller description of the role and responsibilities of the IUBAP which are [available here](#) (See Books A1 and D2.1).

PERSONAL ATTRIBUTES

- Significant experience in the recruitment or appointment of directors to Boards (particularly not for profit boards) or senior executives including experience on nomination or appointment committees or panels.
- Background or experience in sport or in sports integrity is desirable.
- Fluency in written and spoken English is required.

ADMINISTRATION

The position on the IUBAP is a voluntary one and not remunerated. However, World Athletics will reimburse any travel or other expenses incurred in the role, as applicable, and provide a nominal allowance related to travel in accordance with World Athletics policy.

SELECTION PROCESS

Applicants for this position on the IUBAP will be assessed by the Executive Board who will be responsible for recommending to the Council the preferred candidate for appointment to the IUBAP following completion of the selection process.

HOW TO APPLY

All shortlisted Applicants will be subject to an Integrity Check by the Vetting Panel in accordance with the Vetting Rules. No shortlisted Applicant may be recommended for appointment until they are declared Eligible by the Vetting Panel. The Vetting Panel is a separate and independent body of World Athletics. The Vetting Rules are [available here](#) (See Book B3.2)

Applications to panel-candidates@worldathletics.org must be received by close of business on **16 July 2023 23.59 CET** and must include the following:

- A full **Curriculum Vitae**.
- **Contact details** including address (work and home), telephone numbers (including mobile) and email address.
- **A letter describing the skills, experience, and attributes** of the Applicant against the criteria listed above.
- **Referees:** full contact details of three referees. Please note that referees will only be contacted after prior consultation with Applicants. It is the Applicant's responsibility to ensure that referees are willing to provide a reference when contacted by a member of the selection team.

World Athletics welcomes applications from a full diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith, or disability.