

# IAAF WORLD YOUTH CHAMPIONSHIPS

DONETSK 2013



# TEAM MANUAL

(updated 17 June 2013)



## OFFICIAL IAAF PARTNERS



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## **1. GENERAL INFORMATION**

### **1.1 IAAF Council Members and International Officials**

#### **IAAF Council**

President:	Lamine DIACK (SEN)
Senior Vice President:	Robert HERSH (USA)
Vice President(s):	Dahlan Jumaan AL HAMAD (QAT) Sergey BUBKA (UKR) Sebastian COE (GBR)
Honorary Treasurer:	Valentin V. BALAKHNICHEV (RUS)
Area Representative(s):	Geoff GARDNER (NFI) Roberto GESTA DE MELO (BRA) Hamad KALKABA MALBOUM (CMR) Suresh KALMADI, M.P. (IND) Hansjörg WIRZ (SUI)
Council Member(s):	Ahmed AL KAMALI (UAE) Bernard AMSALEM (FRA) Sylvia BARLAG (NED) Pauline DAVIS-THOMPSON (BAH) Helmut DIGEL (GER) Nawal EL MOUTAWAKEL (MAR) Frank FREDERICKS (NAM) Abby HOFFMAN (CAN) Alberto JUANTORENA DANGER (CUB) Isaiah KIPLAGAT (KEN) Jose Maria ODRIOZOLA (ESP) Jung-Ki PARK (KOR) Anna RICCARDI (ITA) Irena SZEWINSKA (POL) Katsuyuki TANAKA (JPN)
General Secretary:	Essar GABRIEL (FRA)

#### **International Officials**

Organisational Delegate:	Valentin V. BALAKHNICHEV (RUS)
Technical Delegates:	Sylvia BARLAG (NED) Luis SALADIE (ESP)
Jury of Appeal:	Irena SZEWINSKA (POL) Roberto GESTA DE MELO (BRA) Can KORKMAZOGLU (TUR)

Medical/Anti-Doping Del.: Dr. Anik SAX (LUX)

Press Delegate:	Yannis NIKOLAOU (GRE)
Television Delegate:	Ernest OBENG (GBR)
Statisticians:	Ottavio CASTELLINI (ITA) Felix CAPILLA (ESP)
English Announcer:	Florian WEBER (GER)
Int'l Photo Finish Judge:	Ville AHO (FIN)
International Starter:	Luis FIGUEIREDO (POR)
ITOs:	Frank HAMM (GER) - Chief Carlos BARRIOS CASASOLA (GUA) Kari WAUHKONEN (FIN) Peter HAMILTON (AUS) Alice KUBEK (CAN) Frederico NANTES (BRA) Jordi ROIG (ESP) Janusz ROZUM (POL)
Int'l Race Walking Judges	Jose Julio BARBOSA DIAS (POR) - Chief Maryanne DANIEL (USA) Anne FRÖBERG (FIN) Silvia HANUSOVA (SVK) Nicola MAGGIO (ITA) Sardjito SARDJITO (INA)

## 1.2 Local Organising Committee

Director/General Coord.:	Iryna LISHCHYNSKA
Deputy Director/Finance:	Svitlana LISHCHYNSKA
Competition:	Aleksandr RYKALOV
Venues & Operations:	Mykhaylo LOMIDZE
Protocol & International Relations:	Alina SHEBANOVA
Marketing & Communications:	Polina ASTAPOVA
Logistics & Accreditation & Security:	Mykhaylo LOMIDZE
Medical Services & Anti-doping:	Maksym DIDENKO
Volunteers:	Yulia SHCHERBACHOVA Kateryna FUNDERYAKA
Visas:	Olena DEMISHEVA
Accommodation:	Natalya MYKHAYLOVSKA Kyrylo SERBINENKO

Local Organizing Agency for the IAAF World Youth Championships – Donetsk 2013  
145v, Artyom Street  
Donetsk, Ukraine, 83048  
Tel.: +380 62 337 14 40 Tel./fax: +380 62 337 27 28  
E-mail: [agency2013@mail.ru](mailto:agency2013@mail.ru)  
[www.donetsk2013.org](http://www.donetsk2013.org)

### 1.3 Information about Ukraine and Donetsk

#### 1.3.1 Ukraine

##### Basic Facts and Figures

Area	603,700 km <sup>2</sup>
Population	47 166 163 inhabitants
Official language	Ukrainian
Currency	Hryvnia (UAH) There are one hundred kopecks to each hryvnia. Coins are issued to the value of 1c, 2c, 5c, 10c, 25c, 50c, 1 UAH. Most of the hotels have currency exchange offices or they will provide information about the closest offices / banks with currency exchange.
Time (in July)	GMT +3 hours
Electricity	220 Volts (50 Hz), plug type: F, C (two round pins)
Water	Tap water is not suitable for drinking
Country Code	380
Mobile Phone Network	You are advised to contact your own country's mobile phone operator to determine if your country has an international roaming agreement with Ukraine, which will allow temporary connection with the Ukrainian network.
Mobile Phone Companies	MTS, Life, Kyivstar

Business Opening Hours of the main establishments are as follows

Business	Monday-Friday	Saturday	Sunday
Banks	9:00-13:00, 14:00-18:00	9:00 - 15:00	Closed
Post Offices	9:00-13:00, 14:00-18:00	9:00 - 15:00	Closed
Shops	9:00-20:00	9:00-20:00	9:00-20:00
Administration	8:00 – 12:00, 13:00-17:00	Closed	Closed

#### 1.3.2 Donetsk

Donetsk is the administrative centre of Donetsk region, located in the east of Ukraine. It is the fifth city in Ukraine in terms of population.

Since its foundation in 1869 Donetsk has become the industrial centre of Eastern Ukraine making over 25 per cent of national GDP. Due to the persistence of its inhabitants during the last twenty years, Donetsk turned into the modern megalopolis with highly developed industry and economy, eventful cultural and sport life.

All inhabitants of Donetsk love football and are fans of FC Shakhtar. In 2012 Donetsk hosted several matches of UEFA EURO 2012, which became the prominent event for the locals. Due to the popular Pole Vault Stars tournament Donetsk welcomes annually the best pole vault jumpers of the world. During the tournament 11 world and over 30 national records were set. Nowadays hockey is getting more popular among the citizens.

During the last years the outer look of the city has drastically changed. One can find here tiny and monumental buildings, modern stadiums and museums, green parks and boulevards,

various cafes and elite restaurants, shopping centres and small boutiques. Everyone can find something interesting here in Donetsk!

Power and Beauty – these words characterize Donetsk and its inhabitants in the best possible way. Donetsk of today unites the most paradoxical things: heavy industry and parks, sports and arts, coal and salt, modern stadiums and churches; and every summer here blossoms a million of beautiful roses.

#### Basic Facts and Figures

Area	385 km <sup>2</sup>
Population	968 488 inhabitants
Climate	Average temperature is approx. 26 °C in July

#### **Useful expressions:**

##### **English**

Good morning

Good afternoon

Good evening

Hello!

Goodbye!

Thank you very much

What is your name?

My name is...

Nice to meet you

Do you speak Ukrainian/English?

I do not understand

I do not know

##### **Ukrainian**

Доброго ранку (Dobrogo ranku)

Добрий день (Dobryj den')

Доброго вечора (Dobrogo vechora)

Привіт (Privit)

До побачення (Do pobachennja)

Велике спасибі (Velike spasibi)

Як вас звати? (Jak vas zvati?)

Мене звати... (Mene zvati)

Приємно зустрітися з вами (Prijemno zustritisja z vami)

Ви говорите іспанською/англійською мовою? (Vi govorite ispans'koju/anglijs'koju movoju?)

Я не розумію (Ja ne rozumiju)

Я не знаю (Ja ne znaju)

#### **1.4 General Programme**

Sunday 7 – Monday 8 July    All day    Team Arrivals and Accreditation

Tuesday 9 July

08:00 – 13:00 Accreditation

14:30 – 16:00 Stadium Tour / Training for athletes and officials

15:00 – 16:00 Technical Delegates' Availability at the Stadium

19:00 IAAF/LOC Dinner (by invitation)

Wednesday 10 July

16:00

Opening Ceremony at RSC Olimpiyskiy Stadium

Sunday 14 July

18:00

Closing Ceremony at RSC Olimpiyskiy Stadium

20:30– 24:00 Closing Banquet and Final Party at Shcherbakov Park

Monday 15 July

All day

Departures

##### **1.4.1 Opening Ceremony**

The Opening Ceremony will take place on **Wednesday, 10 July at 16:00 at the RSC Olimpiyskiy Stadium, just before the evening session.** There will be a show followed by a Parade with



volunteers holding the flags of the participating countries. No involvement of the athletes will be required. Further details about the Ceremony will be provided upon arrival in Donetsk.

#### **1.4.2 Closing Banquet and Final Party**

The Closing Banquet will take place on **Sunday, 14 July, at 20:30 at the Shcherbakov Park, just before the start of the Final Party.** Athletes and Officials will be transported to the Final Party by bus. Further details will be provided upon arrival in Donetsk.

## **2. TRAVEL TO DONETSK**

### **2.1 Official Airport and Arrival Information**

The official airport is Donetsk International Airport (IATA code: DOK). The airport was fully renovated in 2012 with a new terminal and runway. It is the second largest airport in the country. The following airlines fly to Donetsk: Flydubai, UIA, Turkish Airline, UTair, Transaero, Lufthansa, Pegasus.

It is located 8km from the Stadium and the trip from the airport to the hotels should take approximately 15 - 30 minutes, depending on traffic.

It is possible that some teams from neighbouring countries may choose to travel by train. In this case the LOC will organize a welcome service also at the Donetsk Central Railway station with busses ready to transfer teams to the hotels.

Arrival in Donetsk should normally be on Monday, 8 July and departure on Monday, 15 July. Those teams planning to arrive prior to 8 July and/or leave after 15 July are advised to contact the LOC well in advance in order to secure the necessary accommodation outside the official period.

LOC staff will assist the delegations with entry formalities and customs clearance. The Delegations will collect their luggage in the Baggage Claim Area and carry them to the Transport Loading Zones provided for the Championships. These will have clear signs for buses to the different Team Hotels.

Special arrangements will be made for the vaulting poles which will be collected directly at the airport and transferred directly to the Warm-up Area. A tag with the athlete's details will be placed on the pole for easier identification. On the way back they will go directly from the Stadium to the airport where they will stay in storage ready to be collected by the athlete before flight check-in.

In case of lost luggage, the LOC will make every effort to help locate it. The Team Leader is nevertheless expected to declare the missing luggage at the Lost and Found office. The Team Leader may be also requested to return to the airport to identify the luggage if it was not located immediately. Consequently, transportation of the luggage to the venue/hotel will be arranged by the LOC.

All athletes and officials will be transported to their respective hotel. The Team Leader will report directly to the LOC / IAAF Accreditation Offices to complete the administrative formalities. Once the Team Leader has finalized all necessary formalities, he will join the rest of the team.

In case of early or late arrivals, the Team Leader will complete accreditation formalities the next day or as soon as practical.

### **2.2 Entry Visas**

As already informed by IAAF Circular Letter M/03/13 January 2013, the Ukrainian Athletics Federation, together with the State Service of Youth and Sports of Ukraine, will provide an official invitation for visa purposes to all concerned participants. The visa invitation letter request form was attached to Circular M/03/13 and the list of countries requiring a visa is in Appendix.

For those Countries with no Ukrainian Embassy, there are two options:

- Apply for a visa in an Ukrainian Embassy in any another country;
- Receive visa upon arrival at Kiev airport (Boryspil International Airport – KBP). In this case, countries concerned MUST plan their travel to Donetsk via Kiev (Boryspil International Airport).

**These countries are strongly advised to contact the LOC in order to receive more detailed information and instructions on the procedure they have to follow. The contact email is: [visa\\_donetsk2013@mail.ru](mailto:visa_donetsk2013@mail.ru)**

**As always, Member Federations are advised to submit their visa applications well in advance and not at the last minute and, for this purpose, the LOC is ready to issue invitation letters for a long list of names.**

### **2.3 Insurance**

All Member Federations are responsible for their own insurance to cover illness or injury to any member of their Delegation and/or team when travelling to and from IAAF competitions and during the event itself.

### **3. ACCREDITATION**

#### **3.1 Accreditation Centre**

The Teams' Accreditation Centre will be located on the first floor of the Western Building of the RSC Olimpiyskiy Stadium (see map in Appendix). Opening dates and times will be as follows:

- 7 July      10:00 – 13:00   15:00 – 19:00
- 8 July      09:00 – 20:00
- 9 July      08:00 – 13:00

#### **3.2 Accreditation Procedures and Payments**

##### **3.2.1 Team Leader**

The Team Leader will have to report to the LOC / IAAF Offices at the accreditation centre before collecting his card in order to complete the following formalities:

- Uniform Check
- Athletes' Acknowledgement and Agreement Forms
- LOC Accommodation Invoice
- Travel Reimbursement
- IAAF Financial Statement
- Photocopy of Athletes' Passports
- Final Confirmation of Entries

The Team Leader will be asked to complete the accounting procedures and settle any extra payments (for team members above quota, use of single rooms, extra days, etc.) before he can collect his accreditation card as well as that of all other team members, which will be given upon presenting a document stating all procedures have been completed.

##### **3.2.2 Athletes & Team Officials**

All athletes and team officials shall receive their accreditation from their Team Leader. Athletes travelling without an official will be asked to complete the administration procedure just like the Team Leader.

#### **3.3 Quota and Financial Support**

##### **3.3.1 Quota**

According to an IAAF Council decision, the quota for the 2013 WYC in Donetsk corresponds to the number of finalists (top 8) in the 2011 WYC in Lille (relay teams count for two athletes) with a maximum of 20. See chart in Appendix.

##### **3.3.2 Travel Support**

For athletes within the Quota, 100% of an economy class airline ticket from the Member Federation Headquarters to the official airport in Donetsk will be paid by the IAAF. These tickets will be issued preferably by the IAAF, provided Member Federations send their Preliminary Entries and Final Entries by the respective deadlines. If a Member Federation prefers to purchase the airline tickets, the costs of such tickets must be submitted together with the Preliminary Entries and be approved by the IAAF beforehand. Only the approved travel costs will be reimbursed.

Travel costs of athletes outside the Quota and Officials will not be covered by the IAAF or the LOC.

### **3.3.3 Accommodation Support**

For athletes within the Quota, the IAAF/LOC will offer free accommodation in twin rooms during the official period (arrival, Monday 8 July – departure, Monday 15 July), for a maximum of seven nights. Quota athletes requesting single rooms will be charged a supplement (see costs below).

### **3.3.4 Reimbursements**

Reimbursements will be made by bank transfer after the competition. Should a Member Federation exceptionally wish to be refunded in cash or by cheque on site, the President or General Secretary of the Federation must send a written request to the IAAF by 24 June 2013, indicating the reasons for the request and the name of the person eventually authorized to collect the reimbursement and IAAF will advise if this is possible.

If an athlete for whom the IAAF/LOC have provided financial support is on site but does not compete, the IAAF/LOC have the right to reclaim the travel and accommodation support.

### **3.4 Arrivals outside the Accreditation Centre Opening Times**

Teams or individual athletes arriving prior to 7 July will be handled on a case by case basis. However, the LOC should be informed in advance to make the necessary arrangements. For those Teams arriving at the hotels after the closing of the Accreditation Centre, the Team Leader must proceed to the Team's Accreditation Centre as soon as practical the next day to finalize the accreditation procedures.

### **3.5 Special Passes**

IAAF shall provide special passes as required for the following categories:

- Combined Events Rest Room (one per athlete for coach or physiotherapist)
- TIC (only for collecting information from the pigeon hole)

### **3.6 Accreditation Card**

The Accreditation Card will not carry the holder's photo. It must be worn visibly at all times and must be presented upon request. It is personal and non-transferable. In case of loss or theft, please report it immediately to the Teams' Accreditation Centre or TIC at the Stadium. In order to obtain a new Accreditation Card, the Team Member must proceed to the Accreditation Centre, accompanied by his Team Leader or the higher official in the Delegation, carrying an appropriate identification document.

## 4. ACCOMMODATION

### 4.1 Team Hotels

The LOC has arranged accommodation in several hotels in Donetsk, all of similar quality. Details are indicated hereunder. The IAAF and LOC will decide upon the teams' allocation after the Final Entries.

<b>Victoria Hotel Centre</b> Mira Avenue, 14-a 83015 Donetsk, Ukraine Tel: + 380 62 381 4747 <a href="http://www.victoria.ua">www.victoria.ua</a>	<b>Europe Hotel</b> Panfilova Avenue, 86-a 83049 Donetsk, Ukraine Tel: + 380 50 344 2614 <a href="http://europehotel.in.ua">http://europehotel.in.ua</a>
<b>Shakhtar Plaza</b> Germana Titova Avenue, 15 83048 Donetsk, Ukraine Tel: + 380 62 206 5700 <a href="http://shakhtar-plaza.com">http://shakhtar-plaza.com</a>	<b>Hotel Central</b> Artema Street, 87 83001 Donetsk, Ukraine Tel: +380 62 332 3332 <a href="http://www.hotel-central.com.ua">www.hotel-central.com.ua</a>
<b>Park Inn by Radisson</b> Pushkina Boulevard, 4 83000 Donetsk, Ukraine Tel: + 380 62 380 2000 <a href="http://www.parkinn.com/hotel-donetsk">www.parkinn.com/hotel-donetsk</a>	<b>Ramada Donetsk</b> Shevchenko Boulevard, 20 83015 Donetsk, Ukraine Tel: + 380 62 381 7979 <a href="http://ramadadonetsk.com.ua">http://ramadadonetsk.com.ua</a>
<b>Prague Hotel</b> Dubravnaya Street, 101/103. 83087 Donetsk, Ukraine Tel: + 380 62 387 8280 <a href="http://www.praguehotel.com.ua">www.praguehotel.com.ua</a>	<b>Hotel Liverpool</b> Artema Street, 131-v 83015 Donetsk, Ukraine Tel: +380 62 312 5474 <a href="http://liverpool.com.ua/">http://liverpool.com.ua/</a>
<b>Kirsha Hotel *</b> Verhovinskaya Street, 60-j 83078, Donetsk, Ukraine Tel: +380 62 210 11 03	<b>Ozerniy Hotel *</b> Kviringa Street, 1-b 83072 Donetsk, Ukraine Tel: +380 062 384-71-41, 384 71 42 Fax: +380 062 384 71 33 <a href="http://www.hotel.ozerniy.com">www.hotel.ozerniy.com</a>

\* additional hotels to be used in case of need

The accreditation and accommodation of team officials at IAAF Championships is limited to a certain ratio athletes / officials. This is illustrated in the chart in Appendix 13.12.

Member Federations are kindly requested to respect, to the extent possible, the 55% ratio so that accommodation can be secured for all participants in adequate conditions.

A few exceptions may be accepted but team officials beyond 80% of the competing athletes would probably need to be accommodated away from their team.

## 4.2 Team Hotels Costs

All Prices per person per day Full Board (in USD)	Official Period from 8 to 15 July (7 nights)		Outside Official Period	
Category	Twin/Triple*	Single	Twin/Triple*	Single
Athletes within the quota	Paid by IAAF/LOC	20 USD	85 USD / 65 USD	105 USD
Athletes outside the quota and all officials	85 USD / 65 USD	105 USD		

\* A number of spacious triple rooms is available depending on the hotel. Please advise in your entries if you wish to use triple rooms or contact the LOC.

The accommodation invoices will be based on the information (number of persons and arrival/departure details) provided on the Final Entries by the closing deadline (24 June), with a tolerance of two persons.

Payment of extra costs can be made:

- by credit card: MasterCard, Visa
- In cash: Euros, US Dollars
- By advance bank transfer: contact the LOC to obtain the bank information

## 4.3 Check-in Procedures

Upon arrival, team members must report to the dedicated check-in desks where, according to the rooming list previously provided\*, the check-in procedures will be completed and the room keys delivered. A valid identification document (Passport or Identity Card) needs to be presented for check-in. A scan of the credit card may also be required in order to activate certain hotel services (telephone, laundry, minibar, etc.) and / or as a guarantee.

**\* to shorten procedures and avoid delays, it is strongly advisable to submit the rooming list in advance, prior to arrival.**

## 4.4 Services in the Team Hotels

### Meeting Rooms

Spaces for meeting opportunities will be available at all team hotels. In case of need please contact the Championships Information Desk for more information.

### Rooms for Physiotherapy (see also 10.5 and 10.6)

Depending on requests, a limited number of rooms for physiotherapy could be made available for the teams with medical staff to setup their own massage beds. Please check with the CID. LOC physiotherapy services, offered to those teams that do not have their own medical staff, will be available at the Training Venue and Warm-up Area.

## 4.5 Meals

Athletes and team officials will be admitted to the restaurants in the team hotel upon presentation of their accreditation cards and meal vouchers, which will be distributed with the accreditation cards. However, access to the restaurants will only be possible in the hotel where they are staying. Meals will all be served in buffet style and, to the extent possible, will be similar in all hotels. Cuisine will cater for special diets and religions and all food shall be

appropriately labelled in English. Meal times shall be as follows:

	<b>7-9 July</b>	<b>10-13 July</b>	<b>14 July</b>
<b>Breakfast</b>	07:30 – 10:00	06:30 – 10:00	07:30 – 10:00
<b>Lunch</b>	12:30 – 14:30	12:00 – 15:00	11:30 – 14:30
<b>Dinner</b>	19:30 – 22:00	19:30 – 22:30	At Final Banquet

Note: On Sunday 14 July no dinner will be served in the Team Hotels. Instead, all athletes and officials will have a barbeque during the Final Banquet in Shcherbakov Park.

#### **4.6 Damages to Hotel Property**

Please be informed that teams will be held responsible for any damage caused to hotel property and that any expenses incurred by the LOC will be charged to the credit card which will have to be provided as guarantee. If a credit card cannot be charged and the payment is not settled in cash, then the damage will be charged to the Member Federation's account with the IAAF after the competition.

### **5. TRANSPORTATION**

#### **5.1 General**

Transportation between the Team Hotels and the various venues, including those of official and social functions, will be provided by the LOC bus service. A detailed specific timetable will be posted on the notice boards of the Championships Information Desks as well as at the Technical Information Centre.

#### **5.2 Travel Times**

The following are approximate distances and travel times from the Team Hotels to the various venues:

<b>Hotel</b>	<b>Main Stadium km/min</b>	<b>Training Stadium km/min</b>	<b>Warm-up Stadium km/min</b>	<b>Airport km/min</b>
Victoria	1/3	12/36	2,5/8	10/30
Shakhtar Plaza	0.3/walking distance	12/36	1,5/5	9/27
Park Inn Radisson	3,5/12	9/27	4/13	11/33
Ramada	3/10	11/33	4/13	11/33
Europe	4/13	9/27	5/17	11/33
Prague	3,5/10	10/30	5/17	12/36
Central	2,5/8	8,5/25	5/17	11/33
Liverpool	1/3	10/30	3/10	10/30
Kirsha	18/50	13/35	18/50	25/60
Ozerniy	15/45	10/27	15/45	22/50



## **6. INFORMATION CENTRES**

### **6.1 Technical Information Centre (Stadium)**

The TIC is located in the RSC Olimpiyskiy Stadium, close to the teams' tribune (see map in Appendix). The main task of the centre is to ensure a smooth liaison between each Delegation and the Local Organising Committee, the IAAF Technical Delegates and the Competition Management of the Championships regarding technical matters.

The TIC is in charge of, but not limited to, the following:

- Display on the relevant Notice Board of official communications to the teams, including Start Lists, Results and Call Room reporting times. These will also be displayed at the Warm-up Area.
- Distribution of Urgent notices to the Delegations from the Technical Delegates and Competition Management via the pigeonholes. It is the Team Leader's duty to collect this kind of information in due time.
- Receipt of Final Confirmations
- Distribution and receipt of Relay Order Confirmations
- Receipt of withdrawal forms
- Managing National Record Doping Control requests
- TIC General enquiries
- Written Appeals

Opening Dates and Times will, in principle, be as follows:

- Tuesday, 9 July 09:00 – 19:00
- Wednesday, 10 July – Saturday, 13 July 07:30 – 22:00
- Sunday, 14 July 13:00 – 19:00

This will be the main centre for technical information although certain documents produced in the TIC will also be distributed to the CIDs for circulation.

### **6.2 Championships Information Desks (Hotels)**

These will be situated in each of the Team Hotels and will be linked to each other as well as to the TIC. They shall be in charge of, but not limited to, the following:

- Display on the relevant Notice Board of official communications to the teams, including Start Lists, Results and Call Room reporting times.
- Distribution of Urgent Notices to the Delegations from the Technical Delegates and Competition Management.
- Distribution of information for issues relating to accommodation, meals, transport and the Championships in general.
- Reservation of meeting rooms.

### **6.3 IAAF Competitions Department Offices**

Staff from the IAAF Competitions Department will be in Donetsk to assist the LOC with the final preparation and conduct of the Championships and the teams with their participation. They can be contacted as follows:

- 7 to 9 July Teams Accreditation Centre
- 10 to 14 July IAAF Competitions Office at the RSC Olimpiyskiy Stadium– can be contacted through the TIC

#### **6.4 Document Distribution**

The protection of the environment is becoming increasingly important in everybody's life and the IAAF and LOC are trying to do their part. At recent Championships initiatives have been taken that reflect a commitment to find ways to contribute to the global environment and more will be taken in the future.

With today's media and communication technology, saving paper may seem an obvious way to contribute but many of us are still reluctant to adapt, especially when it comes to start lists and results which, for IAAF World Athletics Series Competitions, are systematically published on the IAAF website even before they are available in hard copy.

The World Youth Championships Donetsk 2013 are no exception and this is why every effort will be made to reduce the amount of printed material distributed to the Teams through their pigeon holes at the Technical Information Centre (TIC) at the Stadium or at the Championships Information Desks (CID) at the Team Hotels.

In practice this means that the distribution of competition related information at the TIC and CID will NOT be systematically made through printouts in the Team pigeonholes but will be displayed on the notice boards (also available at the warm-up Area). It will still be possible to request occasional copies of specific event start lists and / or results (at the TIC).

Important notices of general interest (e.g. changes to the timetable) will also be displayed on the Posting Board while individual communications to specific teams will be posted through the pigeon holes.

We would like to take this opportunity to thank you for your cooperation and for your contribution to this important cause.

A Final Results Book will be produced and distributed to all Teams and guests prior to departure.

## 7. COMPETITION AND TRAINING VENUES, EQUIPMENT AND IMPLEMENTS

### 7.1 RSC Olimpiyskiy Stadium (see plans in Appendix)

The Championships will take place in the RSC "Olimpiyskiy" Stadium, which was inaugurated in 1958 under its former name of Lokomotiv Stadium and has, since, been renovated several times. The last renovation was in 2012, in order to be adequately prepared for the IAAF World Youth Championships 2013. The Stadium capacity is 26,100 spectators.

The main entrance of the RSC "Olimpiyskiy" is decorated with the monument to the outstanding pole vaulter Sergey Bubka, a symbol of Donetsk Sports achievements, holder of 35 world records in pole vaulting.

The new track now features:

- BSW Track Surface
- 400m oval track (8 lanes)
- Four High Jump sites
- Three Pole Vault sites
- Two Long/Triple Jump runways
- Four Shot Put sites
- Two Discus/Hammer Throw sites
- Two Javelin Throw runways

The rest area for the Combined Events will be situated under the Eastern Tribune, on the ground floor at track level, and will be accessible by team officials and/or physiotherapists with the appropriate pass.

### 7.2 Warm-up Areas (see plans in Appendix)

The main Warm-up Area is located about 1km from the main stadium and athletes and officials will be taken there and back by shuttle busses.

There will be a new four-lane 400 m track (BSW surface) and facilities will be installed for High Jump and Pole Vault. A separate area will be arranged for all throws and for horizontal jumps as well as some additional sprint lanes. An area will be dedicated to the teams' tents where physiotherapy tables can be set up.

The neighbouring building will house the medical centre, changing rooms and toilets, weight training, implements and equipment storage, etc.

A second, smaller, warm-up opportunity will be provided closer to the stadium. It consists of a small four-lane running straight. **Its use will be reserved to those athletes who have a short interval between one event and the next: combined event athletes and sprinters with semi-final and final in the same session.** Access will be restricted and checked against the start lists for the corresponding events.

### 7.3 Training

#### 7.3.1 General

There will be two official training venues which will be used according to the teams' accommodation sites. One is the Warm-up Venue (see above) and the other is the Sport Complex "Kirovets" which has been completely renovated and offers:

- 6-lane (8 in the straight) Conica track
- Facilities for all field events
- Changing rooms, physiotherapy, medical centre, weight training, swimming pool, etc.

LOC personnel will be available at the training venues to assist. Athletes are advised to follow the instructions given by the personnel and to pay particular attention to safety rules during the training sessions. Further information regarding the training area will be available from the Championships Information Desk.

Implements, equipment (hurdles, starting blocks) and relay batons will be available to athletes and coaches at the official training venue. These can be obtained from the equipment store and athletes/coaches using the equipment will be asked to leave their accreditation card with the LOC personnel in charge.

**During the days of Championships, training will be only at Kirovets. Access to the Warm-up Venue will be only for those athletes competing on the day.**

**Training for Pole Vault will only be at the Warm-up Venue.**

### **7.3.2 Opening Dates and Times**

Official opening dates for Training and times are as follows:

Sun.7 – Sun. 14 July                      09:30 - 13:30    17:30 - 20:00 (except 14 July)

Transport arrangements will be provided accordingly with schedules posted at the CID. For Teams arriving earlier, special arrangements can be made with the LOC.

### **7.3.3 Athletes Visit to the RSC Olimpiyskiy Stadium**

Athletes shall be given the opportunity to visit the RSC Olimpiyskiy Stadium before the competition and to do some light training but without equipment. This is scheduled for Tuesday 9 July (14:30 – 16.00) and will include a training session with the official starters from 14:45 to 15:45. Please note that the accreditation card will be required for entry to the Stadium.

## **7.4 Sports Equipment**

All competition equipment will be provided by IAAF Partner MONDO.

### **Vaulting Poles**

Vaulting Poles will be collected by the LOC directly at the airport and transferred directly to the Warm-up Area. They will then be transferred to the main stadium on the day of the competition. On the day of departure, they will be taken directly from the stadium to the airport.

### **Markers**

Athletes will not be permitted to use their own markers during the Championships. Those athletes wishing to use a marker will be required to use the markers provided by the LOC.

<b>Event</b>	<b>Marker</b>
Long Jump, Triple Jump, High Jump, Pole Vault, Javelin Throw	Available at Event Site
Shot Put, Discus and Hammer Throw	Athletes may use only one marker provided by the LOC, which is to be placed on the ground immediately behind or adjacent to the circle (IAAF Rule 180.3.b)
Relays	Competition Officials will provide adhesive tape

## 7.5 Implements

### 7.5.1 Official Implements

The list of Official Implements can be found in Appendix. Please note that one boys' and one girls' Nemeth javelins have been added to the list circulated in January 2013.

### 7.5.2 Personal Implements

Personal Implements will be allowed, providing that:

- they are readily identifiable and are IAAF certified
- they are not already on the official list
- they have been checked for compliance with IAAF Rules
- they are made available to all the other athletes until the end of the Final

The checking procedure will be as follows:

Checking	Location & Time	Return
Personal Throwing Implements are to be checked <b>prior to the event</b> , after which a receipt will be given for the implements	TIC <b>no later than 18:00 the day before the qualifying round of the event.</b>	Implements are returned in exchange for the receipt after the event's Final <b>at the TIC.</b>

## 8. ENTRIES AND FINAL CONFIRMATIONS

### 8.1 Entry Standards and Rules

The entry standards and conditions for the validity of the performances were approved by the IAAF Council in July 2012 (see Appendix). The Entry Rules are summarized below.

#### 8.1.1 Age Categories

Only athletes aged 16 or 17 on 31 December in the year of the competition (i.e. born in 1996 or 1997) may compete. Team leaders must present athletes' passports upon arrival, or other official documents indicating the year of birth, to confirm ages in order for them to be photocopied.

#### 8.1.2 Qualification Period

In accordance with the Technical Regulations, the qualification period runs from 1 October 2012 to 1 July 2013. The deadline for submitting the Final Entries remains at three Mondays before the start of the Championships (as established by the Technical Regulations), i.e. 24 June 2013, however there will be an extended qualification period of one week. This means that Member Federations must submit the athletes' names, including reserves, and all other relevant information (names of officials, travel details and accommodation needs) by 24 June 2013 but would be allowed to make any changes to the composition of their team up to one week later, 1 July 2013. Please note that this is NOT an obligation but an option which some Member Federations may wish to take advantage of.

#### 8.1.3 Entry Rules

- A maximum of two athletes from any one Member can compete in each event with the exception of the Relays (see below). Three athletes can initially be entered per event, provided each has achieved the Entry Standard but only two will be permitted to compete.
- The maximum number of events that an athlete can compete in is two individual events plus the Relay. If the two individual events are Track Events, only one of these two individual races may be longer than 200m.
- Members who have no male and/or female qualified athletes whom they wish to enter in any Championships event, **may enter one unqualified male athlete OR one unqualified female athlete** in one event of the Championships (except the Field Events [see below] and Combined Events).
- Members who have no male and/or no female qualified athlete but whose best athlete excels in a Field Event, may submit to the IAAF the name of their athlete plus performance they would like to enter in the Field Event. The Technical Delegates will decide whether or not to accept such entry and, to do so, may seek the opinion of the relevant Area Association.
- There are no entry standards for the Medley Relay so every Member Federation may enter one team in the boys' or girls' race, composed by a maximum of six athletes. Any four athletes among those entered for the competition, whether for the relay or for any other event, may then be used in the composition of the team for the first round.
- If Ukraine as the host country of the World Youth Championships does not have an athlete qualified in an event, it may enter one athlete in these events regardless of any entry standard.

### 8.2 Final Entries

The IAAF on-line Event Entry System will be available from 27 May for the Final Entries (<http://evententry.iaaf.org>). The deadline for completing and submitting the Entries is 24 June

2013 (midnight Monaco Time). Entries for unqualified athletes must be submitted by **31 May 2013**. If another athlete then achieves the entry standard before the end of the qualification period, it will be possible to change the entry accordingly.

No changes or additions will be accepted after the closing date. Technical Delegates may request Member Federations to submit a copy of the official results of the event where the qualifying performances have been achieved.

### **8.3 Final Confirmations**

#### **8.3.1 General**

Teams will receive the Final Confirmation Forms upon arrival in Donetsk and Team Leaders, or their representatives, must confirm the names of those athletes already entered who will actually take part in the competition.

For events held on 10 July, Final Confirmation of Entries must be made before 12:00 am (midday) 9 July and, for all subsequent days, before 9:00 am on the day before the event. It will also be possible for Teams to confirm their athletes upon arrival during the accreditation procedure at the Accreditation Centre.

#### **8.3.2 Relays**

The final composition of the relay teams and the order of running must be declared at the TIC or at the Warm-up Area no later than one hour before the published 1<sup>st</sup> Call Time for the event (IAAF Rule 170.18). Once the team has taken part in the event, only two additional athletes may take part in the Final. Substitutes may only be taken from the list of entered athletes, whether for the relay or for any other event.

#### **8.3.3 Failure to participate**

Any athlete who, after the final confirmation has been given, or after qualifying during a qualifying round or a heat for any event, fails to participate in the event without giving a valid reason (e.g. a medical certificate issued by the official doctor of the Championships), shall be excluded from participation in all further events in the competition, including relays (see IAAF Rule 142.4).

### **8.4 Withdrawals**

Withdrawals after final confirmation have to be submitted, on the official Withdrawal Form, to the TIC. The reason for the withdrawal has to be specified in detail, being its acceptance the responsibility of the Technical Delegates based on the IAAF Rules.

### **8.5 Athlete Acknowledgement and Agreement**

As announced in Circular M/24/09 dated 29 July 2009, each athlete competing in an IAAF World Athletics Series Competition must have an appropriately filled in and signed copy of the Athlete Acknowledgement and Agreement on file at the IAAF. All athletes competing in the IAAF World Youth Championships must sign and submit this acknowledgement, as soon as possible, and ideally by no later than the Final Entry deadline (24 June 2013). IAAF Member Federations are obliged to submit one for each entered athlete (email: [athletes-agreement@iaaf.org](mailto:athletes-agreement@iaaf.org) or fax: + 377 93 503263). Any Athlete Acknowledgement and Agreement Form not received by the IAAF before the event will be collected at the time of the Accreditation procedure. The Athlete Acknowledgement and Agreement Form is in Appendix. *Note: Athletes who have already submitted their Agreement in 2010, 2011 and 2012 do not need to send it again - see appropriate indication in the EES.*

## **9. COMPETITION PROCEDURES**

### **9.1 Orientation Visit for Team Leaders**

There will be a visit organized to the RSC Olimpiyskiy Stadium on Tuesday 9 July at 14:30, in order for the Team Leaders to familiarize with the exact location and the main facilities (changing rooms, Call Room, interview room, etc.).

More information with regard to this visit, including transport arrangements, will be available at the Championships Information Desks.

### **9.2 Technical Meeting**

As a pilot project, there will be no formal Technical Meeting in Donetsk. Instead the Technical Delegates, together with the IAAF and LOC Competitions Staff, will make themselves available, on 9 July, to any team managers that wish to address any particular matters. This informal meeting will take place at the RSC Olimpiyskiy close to the teams' tribune, during the delegations' stadium tour, starting from 15:00. Information on the progressions, starting heights and raising of the bars will be distributed through the CID at the Team Hotels before the stadium tour.

### **9.3 Timetable**

The timetable for Donetsk 2013 was approved by the IAAF Council in July 2012 and can be found in Appendix. This includes a schedule for the Medal Ceremonies (MC).

Information on any changes to the Official Timetable shall be provided through the TIC and CID.

### **9.4 Athletes' Bibs**

The Bibs shall be distributed during the Accreditation procedure. Bibs which are not collected shall be taken to the Stadium TIC on 10 July in the morning.

All athletes will receive three bibs, which shall coincide with the information written in the start list.

Every athlete must wear two bibs during the competition. In the Pole Vault and High Jump, it is possible to wear only one bib on the front or on the back. The third bib can be placed on the bag or on the tracksuit. The front bib (with the transponder) for the athletes in the race walks events will be handed out at the Call Room.

The bibs for the relays (carrying the country code – e.g. “UKR”) shall also be handed out at the Call Room.

Bibs must be worn in accordance with IAAF Rules and must not be cut, folded or obscured in any way. Failure to comply with the Rules may result in a disqualification or sanction.

Track athletes must also wear the hip numbers provided at the Call Room.

### **9.5 Athletes' Clothing**

All athletes must wear the official national uniform approved by their Delegation. IAAF Rule 143.1 recommends that the front and the back of the uniforms should have the same colour. The uniforms will be checked upon arrival at the Team Accreditation Centre, where LOC Officials will take a picture for the Call Room. Any infringement of the Rules may result in the disqualification of the athlete. Athletes not wearing their official team uniform will be required to acquire the correct attire before they progress through the Call Room.

Any advertising on clothes and bags must comply with IAAF Rules and Regulations (see latest edition on the IAAF website). Please note that the IAAF Advertising Rules and Regulations applicable for this competition specify a maximum of 30 cm<sup>2</sup> for the Manufacturer's logo on the competition wear and 40 cm<sup>2</sup> on sweatshirts, T-shirts and jackets.



The name/Logo of a national sponsor may be displayed, according to the same dimensions as set out above, instead of one of the national team or Member Federation Logo or flag on the national vest/leotard provided that such national sponsor is not a competitor of a Sponsor of the IAAF or of the event. For Donetsk 2013, these are the following:

- adidas
- CANON
- Coca Cola
- SEIKO
- SINOPEC
- TDK

For the purpose of avoiding conflicts on site, Member Federations are strongly advised to seek approval from the IAAF.

## **9.6 Personal Belongings**

Athletes (including Combined Events) will only be permitted to take a backpack or similar sized bag with them into the field of play. Combined Events athletes may bring larger bags but they must be left in the rest area during the events.

A strict inspection shall be made on illegal and prohibited items, which athletes may have in their possession. Cassette recorders, radios, CD/MP3 players, mobile phones, cameras, etc. shall not be permitted. Any items that do not conform to the IAAF Technical and/or Advertising Rules and Regulations will be confiscated. Confiscated items may be retrieved at the TIC after the event upon presentation of the corresponding receipt.

## **9.7 Call Room Procedures**

### **9.7.1 Warm-up Area**

All competing athletes are normally expected to report to the Warm-up Area where they will be taken by bus from their hotel at the designated time. Depending on the start time of their event, they will be gathered and taken to the Call Room at the RSC Olimpiyskiy Stadium by dedicated shuttle bus according to an appropriate schedule which will be published daily and distributed through the TIC.

Please note, however, that it is not obligatory for athletes to go to the Warm-up Area. They can report directly to the Call Room if they so wish, according to the schedule.

### **9.7.2 Call Room**

There will be only one Call Room located immediately outside the main entrance of the East Tribune at the RSC Olimpiyskiy Stadium. All procedures, including all checks, delivery of hip numbers, etc., will be carried out here. ALL athletes will be required to report here according to the scheduled reporting times (see below).

Athletes who fail to appear on time at the Call Room without a valid reason may be excluded from participating in this and all further events in the Championships, including Relays. Team officials are not allowed to enter the Call Room.

### **9.7.3 Reporting Times**

A dedicated, heat by heat, reporting schedule will be issued once Final Entries are confirmed and displayed at the Warm-up Area.

It will indicate the following:

- Bus departure time from warm-up area
- Entry to Call Room

- Arrival at competition site
- Start time of the event

The general times for Call Room entry and arrival at the competition site are as follows:

Event	Entry to Call Room	Arrival at Competition Site
Track events	40 min	10 min
High Jump	70 min	40 min
Pole Vault	90 min	60 min
Other Field Events	60 min	30 min
Relays	40 min	10 min

All times are prior to the actual starting time of the event.

Athletes who compete in Combined Events shall report to the Call Room on each of the relevant days of the competition, before the first event of each day (the reporting times above shall apply depending on the event). The athletes' control will take place in the Rest Room before the start of each event.

#### 9.7.4 Call Room Procedures

The procedures in the Call Room shall be as follows:

- Identification of athletes by means of their accreditation card and bib number
- Checking of athletes' uniform
- Inspection of personal belongings
- Checking of shoe spikes (number, shape and size) for compliance with IAAF Rule 143.3 and 143.4. The maximum sizes allowed are:
  - All events: not more than 9 mm
  - High Jump and Javelin Throw: not more than 12 mm

If they do not comply with IAAF Rules, the athletes will be asked to change them to the correct size.

After completion of these procedures, athletes should follow the instructions given by the officials at the Call Room. Team Leaders must ensure that all their athletes comply with the above before entering the Call Room to avoid delays.

#### 9.8 Track Events

The starter's commands will be given in English.

Hip numbers will be provided at the Call Room.

A practice session with the official starters and starting blocks is scheduled for Tuesday 9 July at 14:45.

#### 9.9 Field Events

##### 9.9.1 Trials

Qualification procedures and conduct of the events will be according to the IAAF Rules.

##### 9.9.2 Pole Vault

An athlete shall, before the competition starts, inform the appropriate official of the position of the crossbar he requires for his first trial and this position shall be recorded. If subsequently an athlete wants to make any changes, he should immediately inform the appropriate official **before** the crossbar has been set in accordance with his initial wishes, otherwise the time for

his attempt will continue to run.

### **9.9.3 Coaching Zones**

In the curves and in the back straight tribunes seats will be reserved for the field event coaches. Access, however, is free and no special passes will be provided.

### **9.10 Timing and Measurement**

Official timing and measurement will be provided by SEIKO. Transponder timing will be used for the race walks. In these cases the front bib (with the transponder) will be handed out at the Call Room.

Video Distance Measurement (VDM) will be used as the official measurement system to determine the results in the horizontal jumps.

### **9.11 Post Competition Procedures**

All athletes will leave the field of play via the Mixed Zone through a gate situated just after the finish line (at the foot of tribune 22). In the Mixed Zone, the Media may conduct short interviews. Please note that the first three athletes in each final may also be required to attend the formal interview.

After passing through the Mixed Zone, athletes move to the Post Event Area where they will be able to recover and collect their clothing. The Teams' tribune is adjacent to the Post Event Area making it possible for officials to contact the athletes in case of urgent matters without the need for any special pass.

Here athletes will also be notified for eventual doping control and be informed of medal ceremony arrangements. From here they can then return by bus to the warm-up area or to the hotel or go to the team seats.

### **9.12 Medal Ceremonies**

The first three athletes in each individual event and the first three teams in each relay race will be presented with a gold, silver and bronze medal. The medal presentations will usually take place before the doping control procedures. LOC staff will be responsible to gather the first three athletes or relay teams and escort them to the ceremony waiting area where they will prepare for the ceremony. When a delegation competes in relay semi-finals and finals with more than four athletes, only the four athletes in the final will be awarded medals during the official ceremony. The other athletes will receive their medals later through the TIC. The athletes must wear their delegation's official uniform at Medal Ceremonies. During the playing of the anthem and the raising of the flags, they shall face the flags and conduct themselves in a dignified manner at all times.

Where practical, the Medal Ceremonies will be held on the same day as the event. For those held on the following day, athletes shall report to the TIC no later than 30 minutes before the scheduled ceremony time. See medal ceremonies schedule under Timetable in Appendix.

### **9.13 Protests and Appeals**

Protests and Appeals shall be handled according to IAAF Rule 146, an extract of which appears hereunder. Protests and appeals shall be handled by the TIC at the Stadium.

#### **9.13.1 Protests**

Protests concerning the result or conduct of an event shall be made within 30 minutes of the official announcement of the result of that event. The Organising Committee of the

competition shall be responsible for ensuring that the time of the announcement of all results is recorded.

Any protest shall, in the first instance, be made orally to the Referee by an athlete, by someone acting on his behalf or by an official representative of a team. Such person or team may protest only if they are competing in the same round of the event to which the protest (or subsequent appeal) relates (or are competing in a competition in which a team points score is being conducted).

To arrive at a fair decision, the Referee should consider any available evidence which he thinks necessary, including a film or picture produced by an official video recorder, or any other available video evidence. The Referee may decide on the protest or may refer the matter to the Jury. If the Referee makes a decision, there shall be a right of appeal to the Jury. Where the Referee is not accessible or available, the protest should be made to him through the Technical Information Centre.

### **9.13.2 Appeals**

An appeal to the Jury of Appeal must be made within 30 minutes:

- (a) of the official announcement of the amended result of an event arising from the decision made by the Referee; or
- (b) of the advice being given to those making the protest, where there is no amendment of any result.

It shall be in writing, signed by the athlete, by someone acting on his behalf or by an official representative of a team and shall be accompanied by a deposit of USD 100, which will be forfeited if the appeal is not allowed. Such athlete or team may appeal only if they are competing in the same round of the event to which the appeal relates (or are competing in a competition on which a team points score is being conducted).

Note: The relevant Referee shall, after his decision on a protest, immediately inform the TIC of the time of the decision. If the Referee was unable to communicate this orally to the relevant team(s)/athlete(s), the official time of the announcement will be that of posting the decision at the TIC.

## **10. MEDICAL SERVICES**

### **10.1 General Plan**

During the event there will be medical services available at selected locations and the venues related to the Championships.

Medical staff will be composed by doctors and physiotherapists under the supervision of the IAAF Medical Delegate. There will be a 24-hour medical service on duty including ambulance. All the Medical Centres and Medical Teams will have direct communication by mobile phones and portable radio transmitters and all the doctors and nurses will be easy to identify by their uniforms.

According to IAAF medical guidelines, all athletes and officials must have health insurance. This insurance should cover the costs of specialized medical help (in case of need). According to the Ukrainian legislation the first medical aid and emergency medical aid are free of charges (see also 2.3).

### **10.2 Emergency Contact Numbers**

In case of emergency please contact the Competition Information Desk or the closest medical centre. Should this not be possible, call one of the two LOC Medical Officers responsible for the service:

Vadim DIDENKO + 380 676 874 964

Vladimir KOLESNIK + 380 504 737 094

### **10.3 Location of Medical Centres at the different venues**

At the RSC Olimpiyskiy Stadium and at the Warm-up Area there will be Medical Centres available for the athletes. Another one will be set up at the Kirovets training venue.

At the competition venue, the medical centres will be open from 90 minutes prior to the start of the session to 60 minutes after the end of the session. At the training venues, they will operate according to the training schedule (see 7.3.2).

Medical Centres and / or Staff will also be available at the Team Hotels on short notice.

### **10.4 Procedures in case of injury or illness**

Team members who suffer from an injury or illness must contact the closest medical centre (or Emergency Number – see above) in order to benefit from the LOC medical services.

In case of athletes' injury or illness preventing them from competing, a certificate must be requested from the official medical service and presented to the TIC in case of withdrawal from the event.

### **10.5 Physiotherapy and Massage Services offered by the LOC**

These will be available at the Training Venue and Warm-up Area on Championships days.

### **10.6 Team Physiotherapy Spaces**

Dedicated massage areas will be available at the Training Venue and at the Warm-up stadium. Rooms dedicated to physiotherapy can be made available at the Team hotels depending on requests.

### **10.7 Designated Medical Institutions**

A local hospital has been identified and alerted for emergencies that should require hospitalisation. The distance from most venues to the hospital is approximately 2 kms.

#### **10.8 Drugs Importation and Doctors' Work Permit**

The importation of drugs to Ukraine for personal use is allowed, however these should **not** include those on the prohibited list of drugs, psychotropic and precursor for importation. The LOC may provide this list upon request.

Please note that team doctors do not need any special permission to work in Ukraine.

#### **10.9 Collection of Medical Waste**

There will be special containers for medical waste.

### **11. DOPING CONTROL**

#### **11.1 General**

Doping Control shall be conducted according to the latest IAAF Procedures and Guidelines under the supervision of the IAAF Doping Control Delegate.

#### **11.2 In Competition Control**

At the Post Event Area, all athletes selected for Doping Control will be informed. Following post-event protocols which may include the medal ceremony or press interview, athletes will be escorted to the Doping Control Centre situated on the ground floor of the East Tribune. Drinks will be provided for those athletes requiring it, and athletes should drink only those beverages from sealed bottles provided by the LOC.

Athletes have the right to be accompanied by a team official who will be granted proper access to the doping control centre with a special pass only if required.

#### **11.3 Voluntary Doping Control**

Athletes who were not chosen for Doping Control may voluntarily submit themselves for testing, for example in case of national record or best performance. In this case athletes, or an official from their team, must complete and sign the "IAAF Doping Control Test" form which is available at the TIC. The cost of such test is at the athlete's National Federation charge and will be debited to the National Federation's account with the IAAF.

#### **11.4 Therapeutic Use Exemption (TUE)**

If an athlete has to take any medication included in the WADA Prohibited List 2013, a Therapeutic Use Exemption (TUE) is requested. The TUE has to be issued by the IAAF prior to the beginning of the event. During the WYC only "urgent" TUE's will be dealt with. Under no circumstances a TUE for a chronic pathology will be issued.

#### **11.5 IAAF Outreach Programme**

IAAF will continue to promote a drugs-free sport through its Outreach Programme. A tent will be set up at the warm-up Area offering athletes and officials the opportunity to familiarize with the IAAF's anti-doping policies and initiatives. More details will be provided on site.

## **12. DEPARTURES**

The Team Leader will be requested to confirm the departure information, already provided in the Final Entries, at the Teams' Accreditation Centre.

The bus schedule for departures will be made available at the Championships Information Desks so that all Team Members are informed of the departure timings of the buses from the Hotel to the Airport.

Unless special arrangements have been requested with the LOC, check-out time from the hotels is 12:00 (noon). Team Members must settle any outstanding costs (telephone, laundry, minibar, etc.) with the hotel front desk prior to departure.

At the Airport Departure Desk, LOC staff will be assisting the Delegation Members.

## Appendix 13.1

### Entry Standards

Boys		Event	Girls	
Electric Time	Hand Time		Electric Time	Hand Time
11.15	10.9	100m	12.45	12.2
22.75	22.5	200m	25.55	25.3
49.95	49.8	400m	57.60	57.4
1:55.00		800m	2:13.50	
4:01.00		1500m	4:36.00	
8:48.00		3000m	9:53.00	
		100mH (0.762m)	14.55	14.3
14.40	14.1	110mH (0.914m)		
		400mH (0.762m)	1:02.80	1:02.6
55.80	55.6	400mH (0.838m)		
6:14.00		2000m SC	7:14.00	
		5000m Race Walk	25:30.00	
48:30.00		10,000m Race Walk		
2.03		High Jump	1.76	
4.55		Pole Vault	3.70	
7.20		Long Jump	5.90	
14.60		Triple Jump	12.30	
17.70 (5kg)		Shot Put	13.50 (3kg)	
53.50 (1.5kg)		Discus Throw	42.00 (1kg)	
63.00 (5kg)		Hammer Throw	52.00 (3kg)	
63.00 (700g)		Javelin Throw	46.00 (500g)	
		Heptathlon Youth	4650	
5600		Octathlon Youth		
No standard		Medley Relay	No standard	

#### Conditions for Validity of Performances

- All performances must be achieved during the period **1 October 2012 to 1 July 2013**. Please note that the Final Entries deadline remains **three Mondays before the first day of competition, i.e. 24 June 2013**.
- All performances must be achieved during an official competition organised in **conformity with IAAF Rules**.
- All performances must be achieved during competitions **organised or sanctioned by the IAAF**, its Area Associations or its Member Federations. Thus, results achieved at school competitions must



- be certified by the Member Federation of the country in which the competition was organized.
- Performances achieved in **mixed events** between male and female participants (see Rule 147) will only be accepted under the following circumstances:
    - For all field events and races of 5000m and over held completely in the stadium the results will be:
      - Automatically accepted if achieved at National Permit competitions
      - Accepted only with the Area Association's approval if achieved at competitions under IAAF Rule 1.1 (i) and (j)
      - Never accepted if achieved at competitions conducted under IAAF Rule 1.1 (a) to (h)
    - For road races (race walks) the results will always be accepted
  - **Wind assisted performances** (over 2m/sec) will not be accepted.
  - **Indoor performances** will be accepted.
  - For the running events of 200m and over, performances achieved on **over-sized tracks** will not be accepted.
  - In the case of **race walks**, road performances (5km or 10km) shall be accepted.

## Appendix 13.2

### Quota

The quota corresponds to the number of finalists that a Member Federation has in the previous edition of the Championships. Places in the relays count double. The maximum number of quota for any Member Federation is 20. See list hereunder

20 Athletes	USA
18 Athletes	JAM
16 Athletes	KEN
15 Athletes	GER, RUS
14 Athletes	ETH, GBR, JPN
13 Athletes	AUS, FRA
11 Athletes	CHN
10 Athletes	SWE
9 Athletes	CAN, POL, RSA
8 Athletes	ITA
7 Athletes	BAH
6 Athletes	ROU
5 Athletes	CUB
4 Athletes	BRA, FIN, KSA, MAR, MEX, NZL
3 Athletes	CRO, CZE, ERI, ESP, GRE, NGR, PUR, TRI, TUR, UGA
2 Athletes	BEL, BLR, BUL, COL, HUN, KOR, LAT, LTU, SUD

Host Country          UKR

All the remaining Member Federations entering the World Youth Championships will have a quota of 1 athlete unless by the deadline for the final entries, they have at least one boy and one girl having achieved the standards; in this case, their quota will be increased to 2 athletes.

### Appendix 13.3

#### Visa Information

**Group A:** Countries whose citizens DO NOT NEED a visa to enter Ukraine.

<b>Asia</b> JPN, KAZ, KGZ, MGL, TJK, UZB
<b>Europe</b> AND, ARM, AUT, AZE, BLR, BEL, BUL, CYP, CZE, DEN, ESP, EST, FIN, FRA, GBR, GEO, GER, GIB, GRE, HUN, ISL, IRL, ITA, LAT, LIE, LTU, LUX, MDA, MLT, MON, NED, NOR, POL, POR, ROU, RUS, SMR, SLO, SVK, SUI, SWE
<b>NACAC</b> CAN, USA, AIA, ARU, BER, CAY, ISV, IVB, MNT, PUR, TKS,
<b>Oceania</b> ASA, PYF, GUM

**Group B:** Countries whose citizens DO NEED a visa to enter Ukraine and have a Ukrainian Embassy/Consulate in their country.

<b>Africa</b> ALG, ANG, EGY, ETH, GAB, GUI, KEN, LIB, MAR, NGR, RSA, TUN
<b>Asia</b> CHN, HKG, INA, IND, IRI, IRQ, JOR, KOR, KSA, KUW, LBA, MAS, PAK, PLE, SIN, SYR, THA, TKM, UAE, VIE
<b>Europe</b> CRO, ISR, MNE, SRB, TUR, MKD
<b>NACAC</b> CUB
<b>Oceania</b> AUS
<b>CONSUDATLE</b> ARG, BRA, MEX, PER

**Group C:** List of countries whose Citizens need a Visa to enter Ukraine and do not have a Ukrainian Embassy.

<b>Africa</b> BDI, BEN, BOT, BUR, CAF, CGO, CHA, CIV, CMR,, COD, COM, CPV, DJI, ERI, GAM, GBS, GEQ, CHA, LBR, LES, MAD, MAW, MLI, MOZ, MRI, MTN, NAM, NIG, RWA, SEN, SEY, SLE, SOM, SUD, SWZ, TAN, TOG, UGA, ZAM, ZIM
<b>Asia</b> AFG, BRN, BAN, BHU, BRU, CAM, LAO, MAC, MDV, MYA, NEP, OMA, PHI, PRK, QAT, SRI, TLS, TPE, YEM
<b>Europe</b> ALB, BIH
<b>NACAC</b> ANT, BAH, BAR, BIZ, CRC, DMA, DOM, ESA, GRN, GUA, HAI, HON, JAM, LCA, NCA, SKN, VIN, TRI
<b>Oceania</b> COK, FIJ, KIR, MHL, FSM, NZL, NFI, NMI, PNG, NRU, PLW, SAM, SOL, TGA, TUV
<b>CONSUDATLE</b> BOL, CHI, COL, ECU, GUY, PAN, PAR, SUR, URU, VEN

## Appendix 13.4 Timetable

DAY 1 - Wednesday, Morning, 10 July	DAY 2 - Thursday, Morning, 11 July	DAY 3 - Friday, Morning, 12 July	DAY 4 - Saturday, Morning, 13 July	DAY 5 - Sunday Morning, 14 July
09:30 100m H G R1	09:30 Hammer Throw B QA	09:30 Hammer Throw G QA	09:30 5000m Race Walk G Final	
09:35 Discus Throw G QA	09:30 Shot Put G QAB	09:35 100m H Hep G	09:35 Discus Throw B QA	
10:05 Shot Put B QAB	09:35 3000m B R1	09:45 Pole Vault B QAB	09:45 Long Jump Hep G AB	
10:10 400m B R1	10:15 110m H Oct B	10:05 200m G R1	10:25 10,000m Race Walk B Final	
10:40 Long Jump B QAB	10:40 110m H B R1	10:35 High Jump Hep G AB	10:50 Discus Throw B QB	
10:50 Discus Throw G QB	10:40 Hammer Throw B QB	10:45 Hammer Throw G QB	11:10 Long Jump G QAB	
11:00 1500m G R1	11:15 Pole Vault G QAB	11:00 200m B R1	11:30 Medley Relay G R1	
11:25 100m Oct B	11:30 800m G R1	11:55 2000m SC G R1	12:05 Medley Relay B R1	
11:45 High Jump G QAB	11:30 High Jump Oct B AB		12:10 Javelin Throw Hep G A	
11:50 400m G R1	12:20 1500m B R1		13:20 Javelin Throw Hep G B	
12:30 Long Jump Oct B AB	12:55 400m H G SF			
12:45 100m B R1				
DAY 1 - Wednesday, Evening, 10 July	DAY 2 - Thursday, Evening, 11 July	DAY 3 - Friday, Evening, 12 July	DAY 4 - Saturday, Afternoon, 13 July	DAY 5 - Sunday, Afternoon, 14 July
17:00 400m H G R1	16:43 Discus Throw B MC	18:30 Javelin Throw B QA	16:43 10,000m W B MC	14:43 High Jump B MC
17:00 Javelin Throw G QA	16:50 3000m G MC	16:35 Javelin Throw G MC	16:50 5000m W G MC	14:50 Pole Vault G MC
17:25 Shot Put Oct B AB	17:00 100m H G SF	17:00 Shot Put Hep G AB	17:00 Hammer Throw G Final	15:00 Pole Vault B Final
17:35 400m H B R1	17:00 Javelin Throw Oct B A	17:05 Triple Jump B QAB	17:05 Pole Vault G Final	15:05 200m G Final
18:10 Triple Jump G QAB	17:10 High Jump B QAB	17:30 High Jump G Final	17:10 200m G SF	15:10 1500m G MC
18:15 100m G R1	17:25 400m B SF	17:45 110m H B SF	17:15 High Jump B Final	15:20 200m B Final
18:15 Javelin Throw G QB	17:45 Shot Put G Final	17:50 Javelin Throw B QB	17:27 Triple Jump G MC	15:24 Triple Jump B MC
19:05 Shot Put B Final	17:50 100m G SF	18:03 100m G MC	17:33 Hammer Throw B MC	15:35 Long Jump G Final
19:15 400m Oct B	18:10 Javelin Throw Oct B B	18:15 200m Hep G	17:45 200m B SF	15:40 Javelin Throw B Final
19:40 2000m SC B R1	18:15 800m B SF	18:33 Octathlon B MC	18:01 400m G MC	15:45 3000m B Final
19:40 Discus Throw G Final	18:40 Long Jump B Final	18:45 Triple Jump G Final	18:10 Triple Jump B Final	16:05 2000m SC G Final
20:10 800m B R1	18:45 100m B SF	18:50 800m G SF	18:15 800m Hep G	16:13 800m B MC
20:50 Shot Put B MC	19:10 400m G SF	19:12 100m H G MC	18:37 110m H B MC	16:20 Discus Throw G MC
21:00 3000m G Final	19:27 Shot Put G MC	19:15 Hammer Throw B Final	18:45 Discus Throw B Final	16:30 800m G Final
	19:30 Javelin Throw G Final	19:25 2000m SC B Final	18:50 400m H G Final	16:35 2000m SC G MC
	19:40 400m H B SF	19:35 100m B MC	18:55 Hammer Throw G MC	16:45 1500m B Final
	20:05 100m G Final	19:50 400m B Final	19:05 400m H B Final	16:50 200m G MC
	20:15 1000m Oct B	19:54 High Jump G MC	19:10 Heptathlon G MC	16:56 3000m B MC
	20:40 100m H G Final	20:05 400m G Final	19:20 1500m G Final	17:05 Medley Relay G Final
	20:45 Long Jump B MC	20:10 2000m SC B MC	19:28 400m H G MC	17:09 200m B MC
	20:55 100m B Final	20:25 110m H B Final	19:40 800m B Final	17:16 800m G MC
		20:28 400m B MC	19:44 400m H B MC	17:25 Medley Relay B Final
				17:29 1500m B MC
				17:35 Long Jump G MC
				17:41 Javelin Throw B MC
				17:47 Pole Vault B MC
				Medley R G MC
				Medley R B MC
				Closing Ceremony

## Appendix 13.5

### Official Implements

<b>BOYS</b>				
Catalogue No.	Company	Description	Colour	Certification No.
<b>SHOT 5kg</b>				
N1118D	Nelco	Turned steel, dia: 114mm	Red	I-11-0509
F292B	Nishi	Steel, dia: 110mm	Silver	I-06-0357
PK-5/115-S	Polanik	Stainless steel, dia: 115mm	Metal	I-00-0234
PK-5/120	Polanik	Competition, Turned steel, dia: 120mm	Various	I-12-0583
<b>DISCUS 1.5kg</b>				
D1500HS	Denfi	Hyper Superspin, steel/chrome rim, carbon	Black/yellow centre	I-08-0408
F332A	Nishi	Super HM, steel rim, FRP side	Purple/yellow/white	I-06-0359
PD-515	Polanik	Carbon, brass rim, carbon side	Yellow	I-00-0193
N1104B	Nelco	Lo Spin, steel rim, plastic sides	Red	I-02-0259
<b>HAMMER 5kg</b>				
F242B/F352	Nishi	Steel and ductile, dia: 100mm	Purple	I-08-0403
5125500/5120040	Nordic	Brass, dia: 100mm	Gold	I-03-0297
PM-5/100/UP/UW-130	Polanik	Turned Steel, steel, dia: 100mm	Yellow	I-99-0157
PM-5/S/UP/UW-130	Polanik	Stainless steel, dia: 100mm	Silver	I-00-0202
<b>JAVELIN 700g</b>				
700SC90	Nemeth	Special Competition 90m, aluminium, white cord	Blue/yellow/orange	I-08-0415
700SCHC90	Nemeth	Special Competition 90m, hard composite	Blue/yellow/orange	I-13-0632
7914705	Nordic	Eagle, steel, lilac cord	Yellow, pink spiral	I-02-0254
7914707	Nordic	Nordic Classic 700 flex 8.3, steel, orange cord	Silver/orange	I-11-0544
SM10-700	Polanik	Competition Space Master, aluminium	Electric lime transparent	I-11-0540

<b>GIRLS</b>				
Catalogue No.	Company	Description	Colour	Certification No.
<b>SHOT 3kg</b>				
8330090	Anand	Turned iron, dia: 90mm	Pink	I-12-0567
VSP-300C	Bhalla	Cast iron, dia: 108mm	Green	I-12-0574
NF293A	Nishi	Steel, dia: 109mm	Silver	I-12-0571
VSP-300C	Polanik	Steel, Competition, dia: 100mm	Various	I-11-0533
<b>DISCUS 1kg</b>				
7002100	Anand	ATE Gold, white brass rim, ABS plate	White	I-05-0323
N1104CS	Nelco	Super Spin Olympia	Yellow	I-01-0246
N1105B	Nelco	Super Spin Black, stainless steel rim, plastic side	Black	I-99-0092
F333A	Nishi	Super HM, steel rim, FRP sides	Purple	I-02-0256
<b>HAMMER 3kg</b>				
9230090/9700100	Anand	Turned iron, dia: 90mm	Pink	I-12-0570
NF244A/F352/F353	Nishi	Steel and ductile, dia: 85mm	Ligh Yellow	I-12-0572
5127300/5120040	Nordic	Nordic Stainless steel, dia: 90mm	Silver	I-12-0611
PM-3/95/UW/UP-110	Polanik	Steel, Competition, dia: 95mm	Various	I-11-0536
<b>JAVELIN 500g</b>				
500SC50	Nemeth	Special Competition 50m, aluminium, white cord	Blue/yellow/red	I-11-0542
500SC60	Nemeth	Special Competition 60m, aluminium, white cord	Blue/yellow/orange	I-11-0543
7914704	Nordic	Super Elite 500, steel, red cord	White/black	I-12-0549
7916500c	Nordic	Razer Carbon 500, carbon, dark blue cord	White/orange	I-12-0550
AF11-500	Polanik	Competition Air Flyer, aluminium	Transparent blue	I-11-0537

## Appendix 13.6

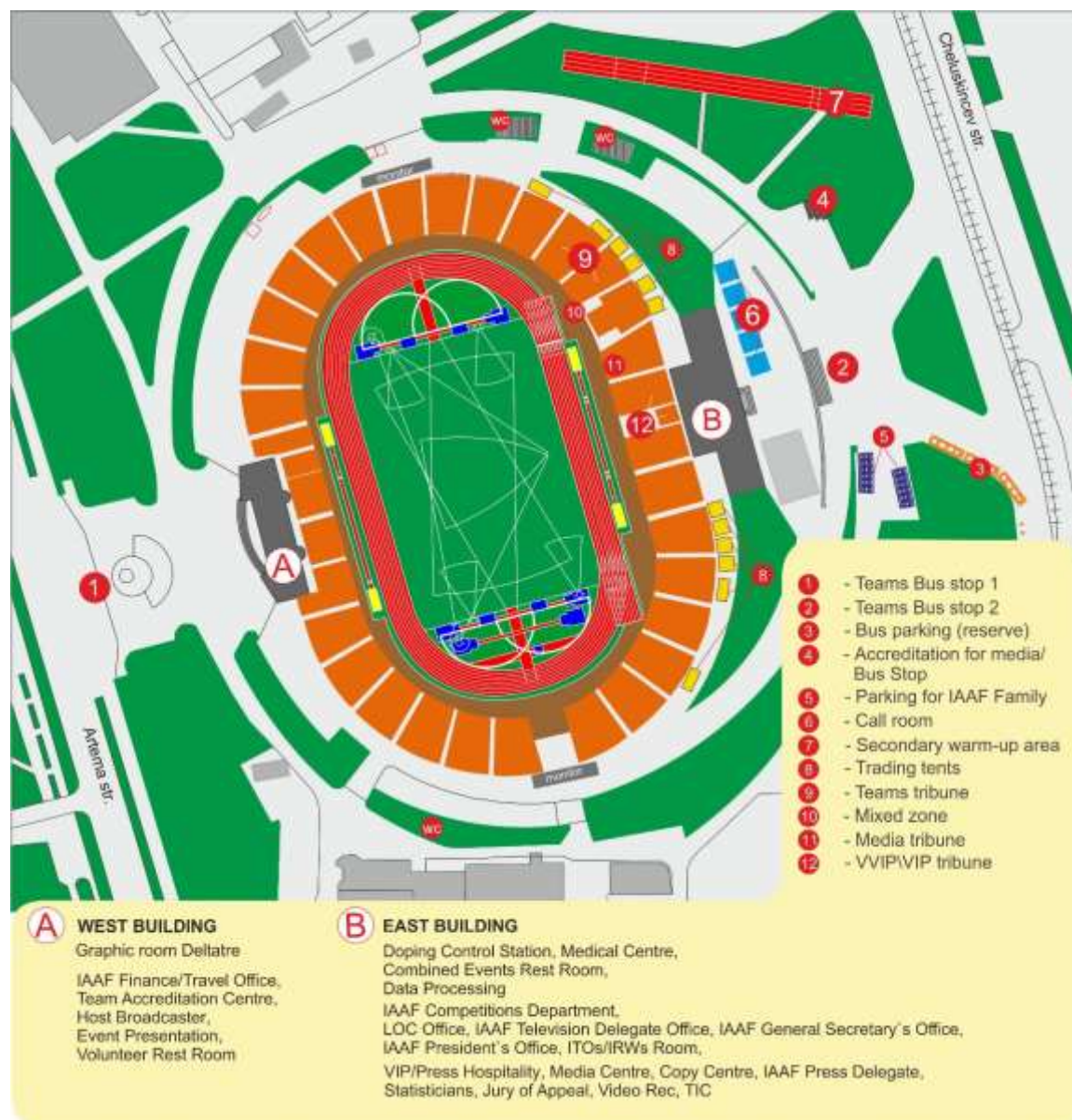
### General Donetsk Venues Map





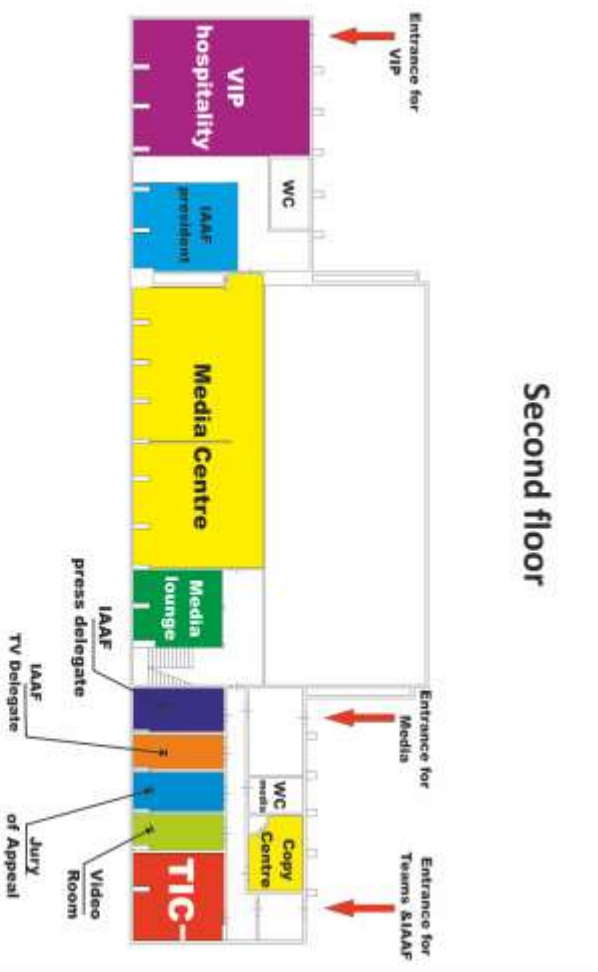
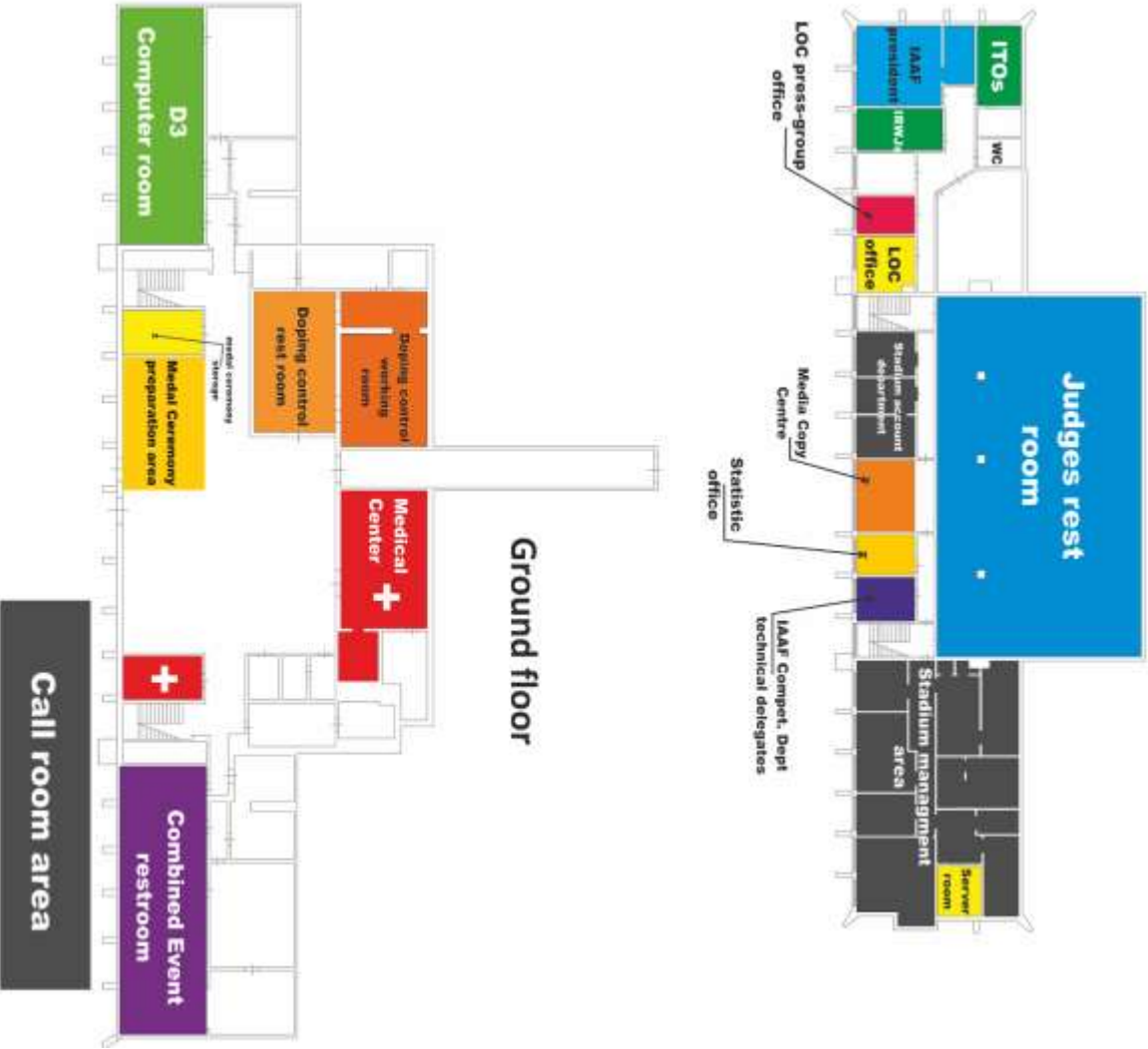
## Appendix 13.7

### RSC Olimpiyskiy– General Plan

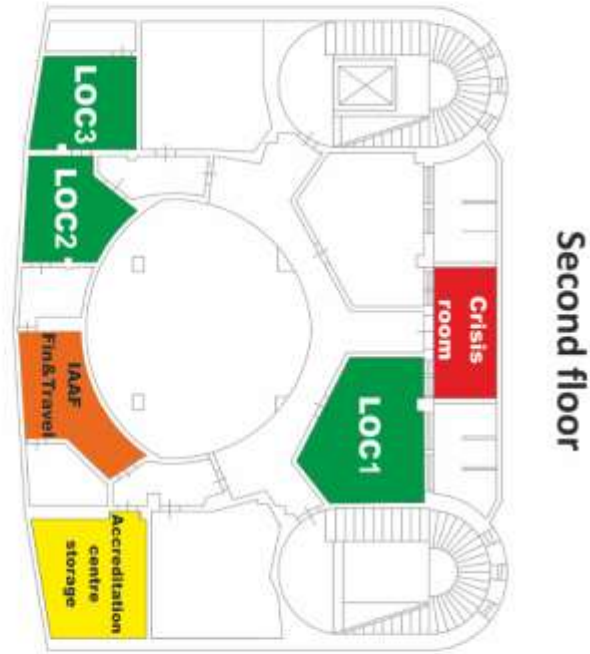
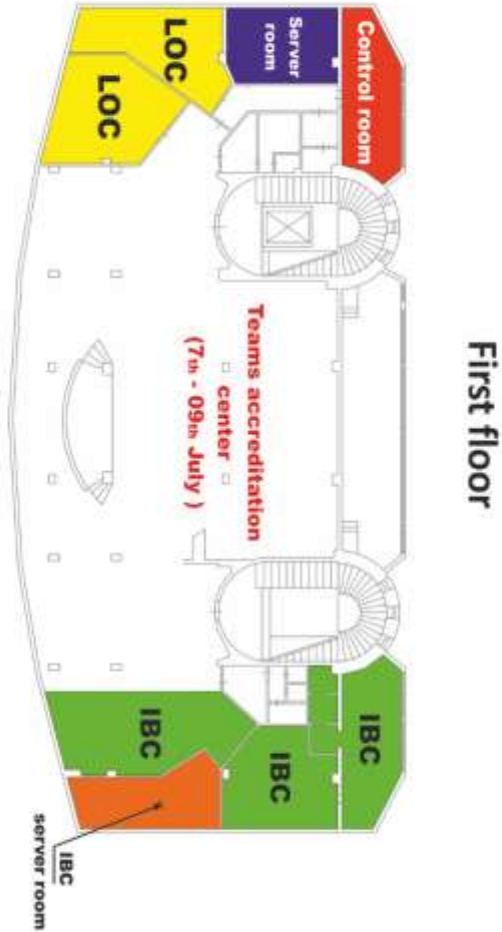
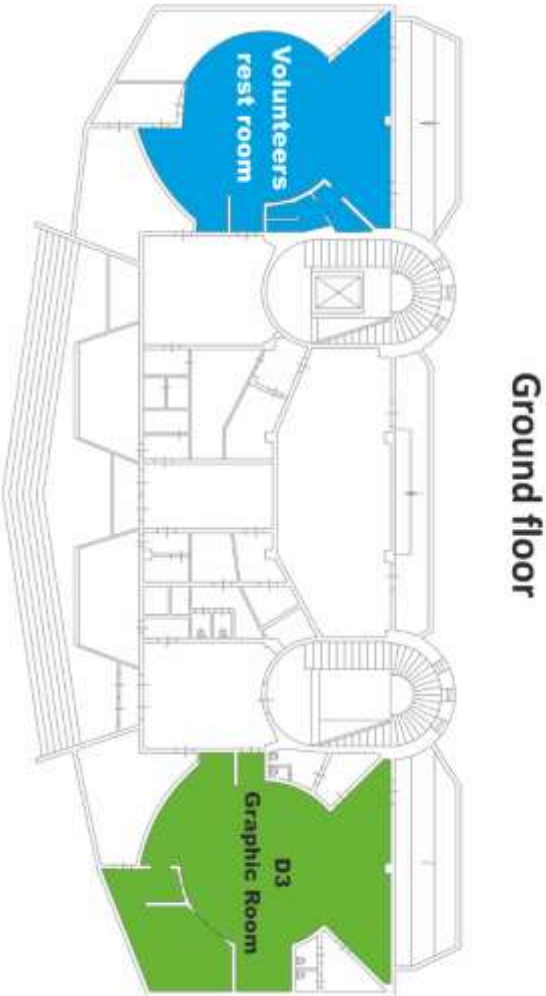




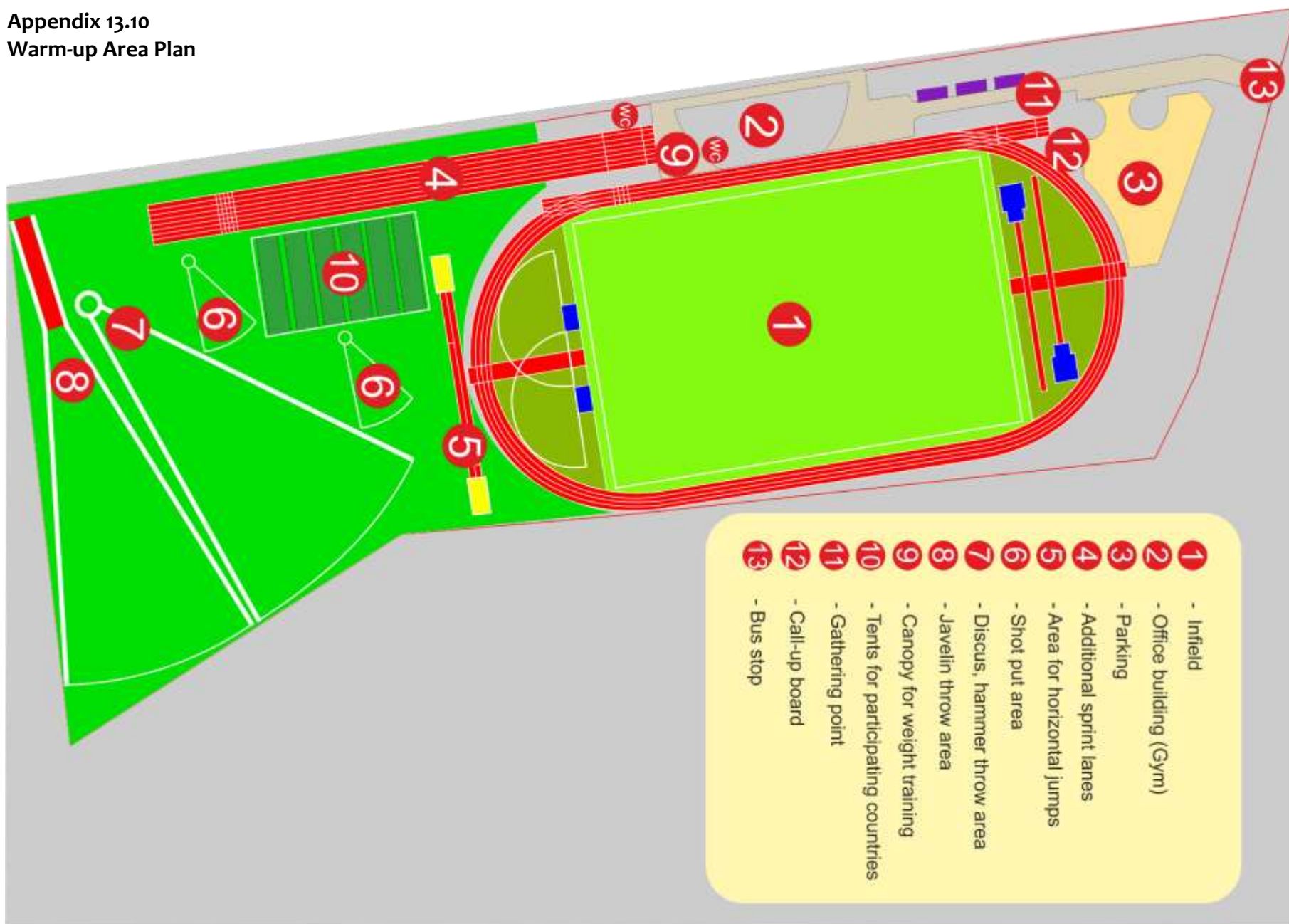
Appendix 13.8  
RSC Olimpiyskiy– East Building Plan



Appendix 13.9  
RSC Olimpiyskiy– West Building Plan



## Appendix 13.10 Warm-up Area Plan





**Appendix 13.11**  
**Kirovets Stadium Plan –Training Venue**



**Appendix 13.12**  
**Team Officials Chart**

<b>Athletes</b>	<b>55% Officials</b>	<b>25% Officials</b>
1	1	1
2	2	1
3	2	1
4	3	1
5	3	2
6	4	2
7	4	2
8	5	2
9	5	3
10	6	3
11	7	3
12	7	3
13	8	4
14	8	4
15	9	4
16	9	4
17	10	5
18	10	5
19	11	5
20	11	5
21	12	6
22	13	6
23	13	6
24	14	6
25	14	7
26	15	7
27	15	7
28	16	7
29	16	8
30	17	8
31	18	8
32	18	8
33	19	9
34	19	9
35	20	9
36	20	9
37	21	10
38	21	10
39	22	10
40	22	10

<b>Athletes</b>	<b>55% Officials</b>	<b>25% Officials</b>
41	23	11
42	24	11
43	24	11
44	25	11
45	25	12
46	26	12
47	26	12
48	27	12
49	27	13
50	28	13
51	29	13
52	29	13
53	30	14
54	30	14
55	31	14
56	31	14
57	32	15
58	32	15
59	33	15
60	33	15
61	34	16
62	35	16
63	35	16
64	36	16
65	36	17
66	37	17
67	37	17
68	38	17
69	38	18
70	39	18
71	40	18
72	40	18
73	41	19
74	41	19
75	42	19
76	42	19
77	43	20
78	43	20
79	44	20
80	44	20

1. In consideration of the right to compete in International Competitions, I,

\_\_\_\_\_ of \_\_\_\_\_  
[Last Name, First Name] [National Federation]

hereby acknowledge and agree as follows:-

- 1.1. I am aware of and have had the opportunity to review the IAAF Rules (the "Rules") and the IAAF Regulations (the "Regulations") available on the IAAF website at <http://www.iaaf.org/aboutiaaf/publications/regulations/index.html>. I consent and agree to comply with and be bound by the Rules and Regulations (and any amendments to the Rules and Regulations as may be made from time to time).
- 1.2. I consent and agree in particular to comply with and be bound by the IAAF Anti-Doping Rules (Chapter 3 of the Rules) and by the IAAF Anti-Doping Regulations and the International Standards incorporated into the IAAF Anti-Doping Regulations. I declare that I am not currently using and will not in the future use any substance or method or other practice which violates the IAAF Anti-Doping Rules. I undertake to compete in Athletics drug free at all times.
- 1.3. I am aware of and have had the opportunity to review the Athlete Information Notice available on the IAAF website at <http://www.iaaf.org/aboutiaaf/publications/regulations/index.html> concerning the use of my personal information by the IAAF. I consent and agree that my personal information may be used by the IAAF in accordance with the Athlete Information Notice.
- 1.4. I consent and agree in particular that my Personal Information including without limitation my Sensitive Personal Information (as those terms are defined in the Anti-Doping Regulations) may be processed for anti-doping purposes in accordance with the IAAF Anti-Doping Rules and the IAAF Anti-Doping Regulations (and the International Standard for the Protection of Privacy and Personal Information incorporated into the Anti-Doping Regulations) by and amongst the IAAF and its Area Associations and Member Federations, the World Anti-Doping Agency, National Anti-Doping Agencies and/or other Anti-Doping Organisations, including, but not limited to, as part of the ADAMS database system.
- 1.5. I consent and agree that for the limited purpose of promoting the IAAF, the sport of Athletics, or particular athletics competitions, the IAAF may without charge and on a worldwide basis use any images that are taken of me in any media at or in conjunction with any athletics competitions in which the IAAF has an ownership interest, including the World Championships in Athletics and other World Athletics Series events.
- 1.6. I acknowledge and agree that any dispute arising out of a decision made pursuant to the Rules may be appealed exclusively as provided in the Rules to the Court of Arbitration for Sport (CAS). I acknowledge and agree that all decisions of CAS under the Rules shall be final and binding and that I will not bring any claim, arbitration, lawsuit or litigation in any other court or tribunal.
2. Unless renewed upon the IAAF's request at any time, this Agreement shall be of indefinite duration and shall terminate only upon my retirement from Athletics.
3. This Agreement shall be governed by and construed in accordance with the Laws of Monaco. I acknowledge that, by signing this Acknowledgement and Agreement, I have read and understand this Acknowledgement and Agreement and that it is legally binding.

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
[Print Last Name (in Capitals), First Name]

Date of Birth: \_\_\_\_\_  
[Day/Month/Year]

Signature: \_\_\_\_\_